



Advisory Board Minutes

Trinity Catholic School will provide excellence in education and meaningful formation to prepare minds for a lifetime and souls for eternity.

1/14/26

Members

Present	☐ Joe Godina, Principal	☐ Molly McElgunn, Booster Club President
	☐ Father Meng, Chaplain	☐ Jenny Armour
	☒ Father Weldon	☐ Stuart Bornholdt
	☒ Father Spexarth	☐ Irene Faudoa
	☐ Janet Eaton, Superintendent	☐ Jill Guajardo
	☐ Shannan Miller, Development Director	☐ Steve Maskil
	☐ Kim Griffith, Counselor	☐ Dave Vogel
	☐ Rosa Palmer, Business Manager	

Minutes

Enrollment Study Follow-Up

FROM PREVIOUS MEETING: ENROLLMENT "TASK FORCE" MET 12/10/25 and 1/14/26

From Joe: The meetings have proven to be valuable, and we are concentrating on our next steps. We are currently working on the action stages for what can be accomplished moving forward.

Student Transfers Policy (effective immediately)

FROM PREVIOUS MEETING: A "EXIT" SURVEY POLICY was put into effect **Question:** What questions were asked on the most recent transfer? How did it go? **Answer:** Went well for an exit - came in to visit with Joe. Unfortunately, another student is transferring out. Again, seems to be an okay transfer.

Question: Exit Surveys do we do an exit survey when we lose a coach? Reasons for leaving? What can we improve and/or continue to do? **Answer:** No policy is written, however, Greg, as AD, would have visits with those leaving.

New HS Volleyball Coach: hired Maddy Garcia - wife of 2004 alum - has great history for volleyball experience. She was the JH Assistant volleyball coach last year @ TC.

School Safety Update Follow-Up

BOOSTER CLUB Fund-A-Need Projects

Window Graphics - done - inside film was glued over Christmas break

Lights - Three lights on the west of the gym are still to be installed, otherwise, complete. HUGE improvement on the lighting around campus

Front Entry - Meeting scheduled for Thursday, January 15th with Sarah Sipe @ Landmark to look over edits to the original plans. Planning for the project to be bid by the same three contractors + smaller local construction companies as well. Project will be completed over spring break. Landmark made a \$5000 donation to the Booster Club for the front entry project.

Crisis Plan - Mr. Godina

FROM PREVIOUS MEETING: Question: What is the frequency of each drill required by the state of KS?

Answer: Thinking it is 2 fire and 2 tornado each year.

Follow-Up: On the KSDE website, each school, public or accredited nonpublic, is to complete 4 fire drills, 2 tornado drills (Sept & March), and 3 crisis drills - at a minimum. A checklist from the Office of the State Fire Marshal is available to print for record keeping purposes. Documentation is to be kept for up to five years.

An additional safety measure that has been implemented: Teacher IDs are being worn. Plans to practice a crisis drill will be on a day in which the students are not in the building.

Business

Winter Weather

Weather Team - needing two volunteers that will go out and drive the roads, alongside Joe, so that we can make the determination whether or not we should be in session for the day due to inclement weather. Volunteers as well as Mary Garcia @ Holy Cross, Superintendent, Volunteered: Steve Maskil, Jill Guajardo (McPherson area).

Question: Will two hour delays be an option? **Answer:** Yes **Question:** Do we follow USD 308? **Answer:** Not 100% - generally, yes - but not a set rule.

NOW is the time to send "policy" to parents/faculty/staff. Options will be: (1) open (2) closed (3) delayed ... include USD 308 "rule" that we will NOT always follow what Hutch Public does ... As in any

situation, parents can excuse an absent student. However, it will count towards their 10 allowed absences. See more in the TC Handbook. **(NOTE Advisory Board Minutes 1/8/25)**

Question: McPherson students? Bus running? **Answer:** If the McPherson public schools are closed, the TC bus will NOT run. Communication will be given to those families as soon as possible. Again, a choice if parents do not bring them in.

CSW Survey

CSW - digital survey going out to all TC parents during Catholic schools week. Emails won't be tracked and names are optional.

Janet asked for edits on the survey before sending: Additions to the survey would be to include the option to ADD comments on each question.

Unexpected Expenses

Heating and cooling unit is out in the band room/conference room. The unit is not repairable for under \$20K. Replacing the unit would be approximately \$45K. (A Catholic company) Five Star in Wichita is coming to check out the heating and cooling system within the entire building prior to us making a decision.

The washing machine in the new locker room space has been replaced (after previous repairs) at the cost of \$1K.

Reserve and replacement funds seen to be depleting across the Diocese.

Development Report

Fundraising

<i>Annual Fund</i>	<i>Goal \$125K -</i> <i>115 donors = 23 same \$, 25 increased, 19 new, 27 recovered, 21 decreased</i> <i>84% of our goal - ends June 30, 2026</i>	<i>\$105,000</i>
<i>Fulfill the Promise Campaign</i>	<i>Pledge Balance \$167K - Some \$\$ to be written off</i> <i>Letters sent to all donors with pledge balances in December.</i>	
<i>Auction (Booster Club Event)</i>	<i>SAVE THE DATE! April 18, 2026 "The Great Hall Gala" - 2nd SEMESTER project</i>	
<i>End of Year</i>	<i>End of Year donation letters to be mailed by 1/31/2026</i>	

Enrollment/Spirit

<i>TC Booklets</i>	<i>Continuing to edit. Have asked the Enrollment Task Force to consider edits/additions/corrections/deletions.</i>
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Marketing

<i>Website/TV Screens/Social Media/Electronic Billboards/Radio (AdAstra) - ONGOING!</i>
<i>Enrollment Task Force - Marketing Committee</i>
<i>Newsletter - Working on a FIRST SEMESTER recap for ALL constituents</i>

Alumni

<i>1/16/2025</i>	<i>ALUMNI "tent" at the TC HOCO game on Friday in the library.</i>
<i>CONNECTIONS</i>	<i>Working with Kim on alumni follow-up Alumni connections is an area needing improvement in the development office.</i>

Counselor Report

Enrollment/School Visits

Complete. Visits to Holy Cross and McPherson happened in mid-December. Students had numerous good questions.

Honor Roll

Honor Roll was released last Friday. On TC website and posted on social media. 59 students received high honors = 3.8-4.0 35 students received honor roll = 3.5-3.79

Classes

*CNA, English Comp II, Public Speaking, and College Algebra are being offered **in person** this semester.*

State Testing

Will begin the week after spring break. Math = grades 7,8,10 ELA (English Language Arts) = grades 7, 8, 10 SCIENCE = grades 8, 11

Exploring Other opportunities

Archery class/club - Shaw, Hlaus, Dinges & Holy Cross PE teacher = all certified instructors Grant came from Rise Up Reno and National Archery ... competitive potential will share supplies with HC

Drone class/club - KState Salina - zoom class Kim will be taking - Former TC Parent Pieter Miller is the airport director in Salina - he may be able to help make a connection

If necessary, it has been communicated that the Booster Club is open to hearing a presentation requesting additional funds.

Religion Report

Retreats

Freshman and Sophomore retreats will be in February.

Word on the Street

Homecoming Week

Kids have had a great HOCO week. THANKS to STUCO for organizing!!

Bullying

Continue to hear the issue of bullying, primarily in the JH/younger HS years. Joe is asking that the situation(s) be brought to him to be handled.

Spring Sport Charging for Admission

HOAL decided to charge for baseball/softball - not track/golf/tennis. It will be a bit difficult to collect at a baseball and softball games.

League schools have made this decision on charging AND the cost of ALL admittance to any of the games during the school year. For the regular season, ALL gate dollars go to the school: primarily used to pay salaries of officials/refs/umps. A portion of the post-season play gate ticket dollars go to KSHSAA.

Next Meeting

WEDNESDAY, February 25, 2026